

BLAXTON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY
19 JANUARY 2022 AT 19:00 IN BLAXTON VILLAGE HALL**

PRESENT: Councillors R Johnson, N McCarron, J Scutt

IN ATTENDANCE: P Reeves (Clerk)

APOLOGIES – None

MEMBERS OF THE PUBLIC – None

1 APOLOGIES – All Present

2 TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC ARE TO BE EXCLUDED FROM THE MEETING – None

3 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17 NOVEMBER 2021

RESOLVED (1)

That the Minutes of the Parish Council Meeting on 17 November 2021 be confirmed as a correct record and signed by the Chair.

4 MATTERS ARISING FROM THE MINUTES (Not included elsewhere on the Agenda) – None

5 PUBLIC PARTICIPATION – None

6 CONSIDERATION OF APPLICATIONS FOR CO-OPTION TO THE PARISH COUNCIL

Two applications received by the closing date were considered.

RESOLVED (3)

That Roslyn Cross be co-opted to the Parish Council.

7 APPOINTMENT OF INTERNAL AUDITOR FOR 2021/22

Details of possible Internal Auditors were considered.

RESOLVED (4)

That Mr Anthony Stanley be appointed as Internal Auditor for the Council for 2021/22.

8 WARD MEMBERS REPORT – None Present

It was noted by Parish Councillors that Ward Members' presence had been missed at Parish Council meetings in recent months and, whilst recognising the demands on Ward Members, felt that it would be useful to be able to have a discussion at a Parish Council meeting.

RESOLVED (5)

That the Clerk contact the Ward Members to invite them to a future meeting.

9 DMBC AND SOUTH AREA COMMUNITIES TEAM ISSUES

a) Litter Pick

Councillor Scutt reported that the litter pick went ahead with four volunteers on 23 November 2021.

RESOLVED (6)

That the Council record thanks to the volunteers, the Street Scene Team for collecting the bags full of litter and to Councillor Scutt for their efforts to help improve the village environment.

b) Snow Warden Scheme – Volunteer list emailed to DMBC on 10/11/21 – **Noted**

10 POLICING ISSUES

Community Speed Camera Scheme

The Clerk reported that a response had been received from the Police Community Support Officer who confirmed that they were hoping to set a date for training in February 2022.

RESOLVED (7)

That the Clerk be requested to remind the Community Speed Watch team that Councillor Scutt has already attended Speed Watch training and to keep in contact with the Officers regarding future progress.

11 CONSULTATIVE COMMITTEES

- a) DMBC Parish Councils' Joint Consultative Committee (PCJCC) – Meeting Minutes from 24/11/2021 circulated 17/01/2022 – **Noted**
- b) Doncaster Sheffield Airport Consultative Committee (ACC) – Next Meeting (AGM and Ordinary) 27/01/2022 – **Noted**
- c) Doncaster Sheffield Airport Noise Monitoring and Environment Sub-Committee (NMESC) – Meeting 09/12/2021 Minutes circulated 29/12/2021 – **Noted**
- d) South Yorkshire Branch of the YLCA – Next Meeting 23/02/22 – **Noted**
- e) Yorkshire Wildlife Park (YWP) Consultative Committee – Meeting Minutes from 14/07/21 circulated 14/12/21 – **Noted**

It was reported that a date for the next meeting is still awaited. Councillor McCarron recently visited the YWP and reported that it is a long distance from the car park to the entrance and the entrance to the animals, which some visitors are finding difficult.

RESOLVED (8)

That the Clerk make enquiries with the Committee Secretary for the Yorkshire Wildlife Park Consultative Committee regarding the date of the next meeting and request the inclusion of an item on the agenda relating to concerns about the distance from the car park to central facilities.

12 FINANCIAL AND ADMINISTRATIVE MATTERS

a) Payments for approval on 19 January 2022

RESOLVED (9)

That the following payments be approved.

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
89 - DD 15/01/22	Compete366 Ltd INV-1154	MS365 1 x Business Standard, 6 x Business Basic January 2022	30.60	6.12	36.72
90	DMBC 27569221	Parish Election Recharge - 6 May 2021	137.66	27.53	165.19
91 JPF S106	Taurus Sportsturf F001	Joint Playing Field Grounds Maintenance and Improvement - July 2021 - Mowing entire grassed area as necessary	833.33	0.00	833.33
92 JPF S106	Taurus Sportsturf F002	As above - August:- Mow entire grassed area	833.33	0.00	833.33
93 JPF S106	Taurus Sportsturf F003	As above + September:- Mow entire grassed area	833.33	0.00	833.33
94 JPF S106	Taurus Sportsturf F004	As above + October - Mow Football Pitches; Chain Harrowing Football Pitches; Slitting Football Pitches; Drag mat Football Pitches; Mowing of areas around pavilion and playground	833.33	0.00	833.33
95 JPF S106	Taurus Sportsturf F005	As above + November - Mow Football Pitches; Chain Harrowing Football Pitches; Slitting Football Pitches; Drag mat Football Pitches; Mowing of areas around pavilion and playground	833.33	0.00	833.33
96 JPF S106	Taurus Sportsturf F006	As above + December - Mow Football Pitches; Chain Harrowing Football Pitches; Slitting Football Pitches; Drag mat Football Pitches; Mowing of areas around pavilion and playground	833.33	0.00	833.33
97	P Reeves	Salary January 2022	458.64	0.00	458.64
97	P Reeves	Office, Telephone, Broadband Allowance January 2022	25.00	0.00	25.00
98	P A Dennis	Salary January 2022	88.32	0.00	88.32
99	P A Dennis 203029300413	Reimbursement for 1&1 Website Hosting costs 08/01/22 - 08/02/22	23.00	4.60	27.60
100	HMRC	Month 10 Contributions	22.00	0.00	22.00
					£5,823.45

Note: **JPF S106** above indicates 'expenditure on Projects on the Joint Playing Field met from the DMBC Section 106 Grant'

- b) Bank Reconciliation at 1 January 2022 – **To be reviewed at the next meeting**
- c) Balances against Budgets to 13 January 2022 – **Noted**
- d) Clerk Training

RESOLVED (10)

That the Clerk be authorised to attend relevant training courses during the remainder of 2021/22 and 2022/23.

- e) Consideration of Staff Increments

RESOLVED (11)

That the annual increment be awarded to eligible staff.

- f) Revised Budget for 2021/22 and Draft Budget for 2022/23 – Revised report circulated 17/01/2022 and 19/01/22

The revised draft budget for 2022/23 was reviewed and discussed at length by the Council.

RESOLVED (12)

That the revised draft Budget for 2022/23 be approved subject to the addition of the following:

- Former Clerk Salary (2hrs per week) £1,324
- The Queen's Platinum Jubilee £750
- Additional Website Costs of £600
- Accounting Software £485

Making the projected Budget expenditure £28,305 for the year.

- g) Precept 2022/23

RESOLVED (13)

That the Precept for 2022/23 be set at £24,660 which represents a zero % increase on the previous year.

- h) YLCA Training Programme – Emailed 22/11/21 & 20/12/21
Councillor Scutt attended 'Off To A Flying Start Part 1 & Part 2 (12/01/22 & 13/01/22) and 'Climate Emergency' (14/01/22) – **Noted**

- i) Website Accessibility and MS Office 365 – BPC Email addresses to be used solely from 17/01/22 – **Noted**

- j) War Memorial – Replacement Pot

RESOLVED (14)

That Councillor McCarron be authorised to purchase a larger pot for displaying crosses at the War Memorial.

- k) Platinum Jubilee 2022

RESOLVED (15)

That the Clerk and Councillors consider ideas for the Queen's Platinum Jubilee celebrations in June 2022 and report back to the next meeting.

- l) Notice of Casual Vacancy – Following the resignation of Councillor D Bramhall the statutory notice was displayed on 7 January 2022 (expiry 27/01/22). The Parish Council will advertise a “Casual Vacancy” inviting registrations of interest if DMBC advise that an election is not required – **Noted**

13 PLANNING MATTERS

- a) **Planning Application 21/02596/FUL** – Erection of two storey side extension and single storey rear extension to existing detached dwelling – 6 Blakewood Drive Blaxton Doncaster DN9 3GY – Emailed 24/11/21 – **‘Neutral Response – subject to adequate parking’ – Clerk’s Delegated powers**
- b) **Planning Application 21/03413/FUL** - Change of use of the existing agricultural building to provide one new dwelling with associated parking and garden (being resubmission of 20/02875/FUL granted 17/04/2021) - Location Barn South Of Back Lane Blaxton Doncaster – Emailed 10/01/22 – **‘No change from previous comments’ – Clerk’s Delegated powers**
- c) **Planning Application 22/00069/OUT** – Residential Development of up to 5 dwellings (access and principle only to be considered) (being resubmission of application 20/03082/OUT) – Land To The West Of Station Road, Blaxton DN9 3AF – Emailed 13/01/2022.

RESOLVED (16)

That a response ‘Nothing to add to previous comments’ is recorded.

- d) Consideration of any Planning Applications received between the issue of the Agenda and the Meeting:

Planning Application 21/02898/FUL – (Amended red line boundary, for landscaping and highways amendments) Proposed new pavilion and associated storage along with extension of existing carpark – Land on the East Side of Station Road, Blaxton – Emailed 18/01/22

RESOLVED (17)

That a response ‘No change from previous Neutral response’ be recorded.

14 BLAXTON PLAYING FIELD

Dog notices

RESOLVED (18)

That the Dog notices remain on display and the Clerk be requested to order a sign with new contact details to replace the existing contact details.

15 JOINT PLAYING FIELD

- a) Playing Field Association – Meeting Minutes from 24/11/21 circulated 26/11/21. Next meeting to be rearranged – **Noted**
- b) Finningley and Blaxton Joint Playing Field Improvement Projects Funded by Section 106 Grant (12/01327/EXTM)

Councillor Johnson reported that he had met with **two** contractors to discuss the pending Field Enlargement work – **Noted**

16 BLAXTON VILLAGE HALL

- a) Village Hall Committee – Next Meeting 26/01/22 – **Noted**

17 DATE OF NEXT MEETING

RESOLVED (18)

That the next meeting of the Parish Council be held on Wednesday 16 February 2022 at 19:00 in Blaxton Village Hall.

Meeting closed at 20.50

Chair: _____

Date: _____