

BLAXTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 16 SEPTEMBER 2026 AT 17:30 IN BLAXTON VILLAGE HALL

PRESENT: Councillors R Johnson, J. Hill, I Collett, J. Steventon and L. Watson.

APOLOGIES: None

MEMBERS OF THE PUBLIC: None

IN ATTENDANCE: E Lear (Clerk)

1. APOLOGIES

a) To receive and note apologies from councillors who are unable to attend the meeting – None

b) To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.- Not required.

2. TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC WERE TO BE EXCLUDED FROM THE MEETING- Not required.

3. DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION – None

4. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15 JULY 2026

RESOLVED (1)

That the Minutes of the Parish Council Meeting held on 15 July 2026 be confirmed as a correct record and signed by the Chair.

5. PUBLIC PARTICIPATION- None present in meeting.

a) Item raised with Chair- Pedestrians crossing the road between the post office and the Chinese takeaway are having their view of traffic travelling along Station Road obstructed by a tree in the post office car park entrance.

RESOLVED (2)

That the Clerk contact CDC requesting that the tree is cut back to improve visibility.

6. WARD MEMBERS REPORT – None received.

7. CDC AND SOUTH AREA COMMUNITIES TEAM ISSUES- The new Neighbourhood Co-ordinator, Steve Barnes had sent his apologies. A new Neighbourhood Officer: Karen Simpson was also in post.

8. POLICING ISSUES- None

9. CONSULTATIVE COMMITTEES-

- a) PCJCC- Meeting 06/08/26- report circulated
- b) Airport Consultative Committee- Meeting 10/08/26- report circulated
Meeting 14/09/26- meeting cancelled due to apologies.
- c) PCJCC Peer Group Review Meeting – Meeting 09/09/26- notes provided to the Peer Group review meeting by Cllr Johnson, a report from the meeting to follow.
- d) YLCA Joint Annual Meeting- Next meeting 07/11/26
 1. Members were asked to consider resolutions for this meeting

RESOLVED (3)

That no resolutions are provided.

- e) South Yorkshire Branch of the YLCA- Next Meeting 21/09/26

1. There was confusion about the date of the meeting but regardless of which date, apologies would be sent. Items for the meeting were also discussed

RESOLVED (4)

That no items are provided.

10. FINANCIAL AND ADMINISTRATIVE MATTERS

- a) Payments Considered for Approval on 19 August 2026:- including contractual payments- Clerk's delegated powers

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
46	All Signs 1257716	Increase in size from A4 signs for BPF (Difference) (RETROSPECTIVE)	14.68	2.94	17.62
47	E Lear	Salary August 2026	606.85	0.00	606.85
47	E Lear	Office, Telephone, Broadband Allowance August 2026	20.00	0.00	20.00
48- DD 28/08/26	Nest GBP04548149257954655	Clerk's pension 01/08/26 – 31/08/26	22.37	0.00	22.37
49	HMRC	HMRC M5	204.54	0.00	204.54
50	Need a Hand 2228	Watering and Feeding of Planters- 4 visits in June	140.00	0.00	140.00
51	Need a Hand 2229	Watering and Feeding of Planters- 3 visits in July	105.00	0.00	105.00
52	Need a Hand 2233	Preparation & painting of play equipment on BPF- swings, elephant & donkey	445.00	0.00	445.00
53	Need a Hand 2234	Staining treatment of benches and tables on BPF	225.00	0.00	225.00
54	SLCC MEM259627-3	SLCC Membership Fee	126.50	0.00	126.50

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
55	Glendale Countryside Ltd GC446-3056	Grass cut x 2 (14/07/26 and 28/07/26)	105.32	21.06	126.38
56	E Lear	Reimbursement for 1:500 A3 plan of BPF	20.00	0.00	20.00
57 – DD 31/08/26	Unity Bank	Account fee 01/07/26- 31/07/26	7.00	0.00	7.00
					£2066.26

b) Payments Considered for Approval on 16 September 2026:- including contractual payments-

RESOLVED (5)

That the following payments be approved.

<u>Voucher No</u>	<u>Payee/Invoice</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
58	Allsigns International Ltd	1 A3 Welcome sign (RETROSPECTIVE)	75.55	15.11	90.66
59	E Lear	Salary September 2026	723.75	0.00	723.75
59	E Lear	Office, Telephone, Broadband Allowance August 2026	20.00	0.00	20.00
60- DD 30/09/26	Nest GBP04548149261462023	Clerk's pension 01/09/26 – 30/09/26	36.05	0.00	36.05
61	HMRC	HMRC M6	256.33	0.00	256.33
62	PKF Littlejohn LLP	Limited Assurance review y/e 31/03/26	315.00	63.00	378.00
63	R Johnson	Reimbursement for planter supplies and opening event refreshments	54.23	0.00	54.23
64 – DD 30/09/26	Unity Bank	Account fee 01/08/26- 31/08/26	7.00	0.00	7.00
65	I Collett	Reimbursement for bug hotel mounting, items for chimes and fence spikes for planters	164.97	33.00	197.97
66	I Collett	Reimbursement for timber, paint and screws for JPF benches	50.19	10.04	60.23
					£1824.22

Note: **DD** above indicates payment taken or to be taken by Direct Debit on the date shown

- c) Bank Reconciliations at 31 July and 31 August 2026 -Noted
- d) Net Position at 4 August and 8 September 2026 – Noted
- e) Annual Return (AGAR) and Notice of Conclusion of External Audit for 2025/26 –circulated on 01/09/26

Council is requested to receive the completed Annual Return for 2025/26 and note that no issues were raised by the External Auditor. The Notice of Conclusion and AGAR Sections 1, 2 and 3 have been displayed on the notice board and the Council's Website.

RESOLVED (6)

That Council receive the completed Annual Return for 2025/26 and note that no issues were raised by the External Auditor.

- f) YLCA Training Programme (within Weekly News & Notifications) - circulated 16/07/26, 21/07/26, 04/08/26, 06/08/26, 10/08/26, 21/08/26, 24/08/26, 01/09/26 and 08/09/26- **Noted**
- g) Local Plan- a new Local Plan is currently being created as the housing targets (set by National government) for Doncaster have increased from 920 per annum to 1257. The new plan is set to be in place by Spring 2029. The 'call for sites' has already started. There is currently a scoping consultation (closes 21/09/26).
- h) Station Road Pavement Flooding- Following a response from BPC, the Chief Executive's Office had replied again that the job will be scheduled in by prioritisation using risk (throughout the borough) and the job will be completed in due course.

RESOLVED (7)

That the pavement will be monitored over the winter and a review will take place in the January meeting, to determine if follow up is required.

- i) Missing Bench on Mosham Road- Doncaster Council have provided written confirmation that the bench was removed. In order to progress the claim, the insurance company require a quote for the bench. The police charge an administrative fee for providing licence plate details. Discussion took place about the claim.

RESOLVED (8)

That the Clerk will inform the insurance that the council no longer wishes to pursue the claim.

- j) Proposed Christmas Tree- **DEFERRED**- awaiting ducting quote.

k) Remembrance Arrangements-

- i) Order placed for Traffic Management for the Remembrance Parade at a cost of £2105- via **Clerk's delegated decision**. Cost to be shared with Finningley Parish Council.
- ii) Remembrance Parade arrangements- the road closure applications are submitted. The church service at memorial is covered. The scouts and cadets are aware of the parade. The bugler is booked. Due to increased

numbers of participants mentioned on the risk assessment, marshals were discussed.

RESOLVED (9)

That the Clerk contact FPC confirming their provision of marshals.

l) Communication with Residents-

1. Licence from SYMCA to locate a noticeboard in bus stop opposite Lower Pasture received- **NOTED**
2. BPC have been awarded £922.53 from the Ward Councillor's Member's Budget which covers the cost of the noticeboard (excluding VAT) and delivery- **NOTED**
3. The Noticeboard was ordered at a cost of £1107.54- via **Clerk's delegated decision**

- m) NJC pay award for 2026/27- 3.3% increase with new pay scale and back pay paid in September- **NOTED**

11. **PLANNING APPLICATIONS-**

- a) 26/01323/FUL- Erection of a shed to store tools and equipment on a public green space-Playground, Bank End Road, Blaxton- **NOTED** that the application by BPC has been granted.

12. **BLAXTON PLAYING FIELD**

a) Improvements to Blaxton Playing Field- Further Funding

1. Update regarding from Vulcan Renewables Community Fund- The grant has been spent following further purchases for the opening event. Vulcan Renewables to be notified with invoices and bank statements.

b) Improvements to Blaxton Playing Field- Other items

1. Storage shed planning application- **GRANTED**.
2. Installation of a donated bench from Walkers Nurseries- Discussion took place about the bench, shed and mud kitchen requiring bases. As a goal post is now in situ on site, this is not required for a ball wall.

RESOLVED (10)

That quotes will be obtained for slab bases for the shed, bench and the mud kitchen from three local companies with the specification provided by Cllr Collett.

3. Quotation for supply of topsoil/other items for the planters- a quote for £595 plus VAT had been received from Plevey & Sons Ltd to supply polythene liner, topsoil and bonemeal. Cllr Hill will look into further items to support use of the mud kitchen and planters, as well as a new post for the nature trail welcome sign. The second kitchen would be stored and kept in reserve.

RESOLVED (11)

That an order is placed with Plevey and Sons Ltd to provide topsoil etc for the planters.

4. Site Security- A discussion took place about security cameras in order to deter antisocial behaviour

RESOLVED (12)

That Cllr Hill will look at suitable locations for installation.

5. Autumn bulbs- a discussion took place about planting more bulbs in the existing area of daffodil bulbs to provide a visual impact

RESOLVED (13)

That more bulbs will be purchased and planted on the bank near the trees.

c) Friends of Blaxton Playing Field

1. Creating a Friends group- following discussion about requirement for a group

RESOLVED (14)

That an advertisement for interested people to be involved in a Friends group, be placed on the website, Facebook and in the noticeboard. Cllr Johnson to circulate wording.

13. JOINT PLAYING FIELD

- a) Correspondence from Finningley Parish Council regarding BPC request for PFA funds- A response had been received from FPC and was considered. Discussion took place about the next step.

RESOLVED (15)

That the small claims court route is explored for claiming half of the PFA funds.

RESOLVED (16)

That FPC are informed of resolution (15) which is being sought for the benefit of the residents of Blaxton.

- b) Fence adjacent to path from Lower Pasture- a response has been received from the owner of the fence and was considered.

RESOLVED (17)

That the Clerk respond to the owner of the fence, thanking him for his correspondence, informing him that a contribution to the fence would be difficult but the council would welcome further discussion once the cost of replacing the fencing was known.

14. **BLAXTON VILLAGE HALL**

a) Village Hall Committee – **Meeting 23/09/26-**

15. **DATE OF NEXT MEETING:**

The next meeting
is scheduled to be held on
Wednesday 21 October 2026 in Blaxton Village Hall
at 19:00.

Meeting closed at 19.30

Chair: _____

Date: _____